

First Meeting of IQAC for Session 2024-25

The Internal Quality Assurance Cell (IQAC) of Government P.G. College, Berinag, organized a first meeting on 02-09-2024 for academic session 2024-25 to develop a comprehensive strategic plan addressing the recommendations suggested by the members of NAAC Peer Team during the third cycle visit on 11-12 June 2024. The meeting was chaired by Dr P S Mehra, Principal of the college.

The IQAC Coordinator, convened the meeting to acknowledge the efforts of all faculty members in ensuring the successful visit of the NAAC Peer Team.

The Coordinator expressed heartfelt gratitude to the faculty and non-teaching staff for their dedication, teamwork, and meticulous preparation. Special recognition was given to Principal Dr. D.P. Bhatt, Principal Govt P G College Berinag, for his exceptional leadership and guidance. The efforts of all members in presenting the college's achievements effectively were highly appreciated.

Just after this agenda of the meeting was announced, which is as follows:

Agenda:

I. Implementation of NAAC Peer Team Recommendation

The suggestions given by the team are as follows.

1. UG courses in Commerce and Computer Science should be introduced for providing more academic flexibility.
2. Placement services must be strengthened and agencies should be frequently invited for Placement
3. Resource mobilization from Alumni and other sources should be enhanced.
4. Language lab should be established.
5. Staff should be motivated for higher studies and attending FDP, refresher courses, national and international conferences, seminars, workshops.
6. New courses should be introduced to promote local culture, language.
7. NCC units should be opened and number of NSS Units required to be enhanced..
8. In view of the huge potential in eco-tourism, entrepreneurship development and environmental sustainability, collaboration in multi-disciplinary research organisations should be made.
9. Feedback system should be further strengthened.
10. IQAC should formulate and implement prospective Institutional Development Plan.

- II. Discussion on organizing workshops, seminars, NSS activities, and more to promote holistic development. These initiatives aim to enhance academic excellence, practical skills, social awareness, and community engagement, fostering a vibrant learning environment and addressing societal challenges through interdisciplinary collaboration and active participation.

Action Plan: After careful discussion, the following proposals were made by the committee.

- **For Point 1, 6,** detail proposal for opening the said courses/subjects will be sent to Directorate of Higher Education/Affiliating University for further action.

- **Point No 2:** To enhance students' career prospects, it is essential to strengthen placement services and foster collaborations with reputed organizations. Soon, Dr Lalit Chand will submit a detail report on this.
- **Dr J N Pant, Department of Botany,** will look after "Resource mobilization from Alumni and other sources".
- **Language Lab:** Though a detail proposal was sent by IQAC coordinator last year, still follow up on this matter will be taken by Dr LD Mishra, Department of English.
- Planning additional **NSS units** to meet student demand and institutional capacity. Dr Lalit Chand will look after the plan for opening NCC unit.
- For Fostering Collaboration for Research, MOUs will be done with other Institutions.
- **Strengthening the Feedback System:**

- Develop an online feedback portal for students, parents, alumni, and employers.
- Conduct regular analysis of feedback and implement improvements based on findings.
- Ensure transparency in feedback mechanisms and communicate actions taken.
- **Formulation of an Institutional Development Plan:** In this one, Insights of all faculty members/staff members and active participation are essential to achieving the goals set for institutional growth and excellence. Setting long-term goals and strategies for overall institutional progress will be conducted by IQAC.

The meeting concluded with a vote of thanks to all members for their active participation. The implementation of the above-mentioned actions will commence immediately, with periodic reviews to track progress. Probably, the next meeting will be held after the autumn semesters examination is over.

The following members attended the meeting.

1. Dr J N Pant (Alumni Coordinator)
2. Dr Ashwani Kumar- Co-coordinator
3. Dr Mahesh Chandra Vishwakarma- Member
4. Dr Vinita Tamta
5. Dr Arun Kumar Yadav-Member
6. Mr Naveen Pant
7. Mr Kaushal Upreti

Principal
(IQAC)
Govt. P.G. College Berinag
(Pithoragadh)

02/09/2024

02-09-2024
Co-ordinator
IQAC
Govt. P.G. College
Berinag

Second IQAC Meeting for Session 2024-25

The IQAC meeting, held on 20th December 2024 in the principal's office, was chaired by the principal. The session began with an inaugural address by the IQAC Coordinator, emphasizing the importance of strategic planning for academic and institutional excellence. Key points included reviewing the action taken report of the previous meeting, held on 02-09-2024, discussing agendas like enhancing sports facilities, updating the library system, initiating an English-speaking program, updating the college website, and finalizing departmental activities for submission to IQAC.

Following members were present in the meeting:

1. **Principal- Chairperson**
2. Dr Lalit Singh- Coordinator
3. Dr J N Pant- Member
4. Dr L D Mishra- Member of former Committee
5. Dr Ashwani Kumar
6. Mr Lalit Chand- Member
7. Ms Tanuja Tamta- Member
8. Mr. Naveen Pant- Member
9. Mr Kaushal Upreti

Agenda:

"Quarterly Plan for Academic Excellence, Infrastructure Development, and Student Empowerment Initiatives"

The following key points were discussed and decided during the meeting:

1. Review of Action Taken Report from the Previous Meeting.
2. Enhancement of Sports Facilities.
3. Setting a Goal for Barcode Labelling in College Library.
4. Implementation of Ongoing Departmental Activities.
5. Coaching Classes for competitive exams.
6. Requirement List of All departments
7. Initiation for Language Lab.
8. Purchase of Metallic Thermoses.
9. Commencement of Value-Added Courses by March first week.
10. To promote FDP.
11. Motivational movies for students.
12. IDP Formation.

Action Taken Report (ATR) from the Previous Meeting:

The IQAC reviewed the implementation of decisions made in the last meeting:

1. **Formation of Placement Cell:** Successfully established, will be functional under the coordinator ship of Dr Pradeep Durgapal, I/C Department of chemistry.

2. Enhancement of Feedback Mechanism: Feedback forms for students, faculty members and alumni have been designed and analysed after collecting the responses from stakeholders. Soon it be ready for implementation.

3. Laptop Purchase for Principal's Office: The laptop has been procured for the smooth functioning of principal office and is operational.

4. Proposal for NCC Unit: The proposal has been sent to the 77 Battalion, Pithoragarh, and acknowledgment is yet to be received.

5. Steps for the 5-Year Roadmap: Each department has begun drafting its roadmap, with preliminary outlines submitted to IQAC.

2. Enhancement of Sports Facilities: The committee discussed ways to improve sports infrastructure and activities. It was decided to:

- Allocate funds for repairing and purchasing sports equipment.
- Organize inter-departmental sports competitions.
- Conduct workshops to promote physical education.

3. Library Barcode Labelling:

- A goal was set to label barcodes on 2,000 books by March 2025.
- Two football registers will be maintained, one for students and one for faculty, to monitor library usage.

4. Departmental Activities:

- All departments are directed to conduct at least one academic or co-curricular activity before 30th April 2025.
- Department heads are to submit detailed reports of their activities to the IQAC after completion

5. English-Speaking Program:

- The English Department will design and initiate an English-speaking course/program by February 2025.
- The course aims to improve students' communication skills and boost their employability

6. Website Updation:

- The college website must be updated with the latest information before the winter break. Dr Sunil Pant, website in-charge, will look after the matter.
- The website will include sections for feedback doc., student achievements, all events of odd semester 2024-25, and departmental highlights.

7. Purchase of Metallic Thermoses:

- It was approved to purchase five metallic thermoses (two 2-liter and three 1-liter capacities) for use in official meetings and events.

Resolutions Passed:

- The reviewed action points from the previous meeting were noted and approved.

- The new agendas were discussed, and the respective action plans were finalized

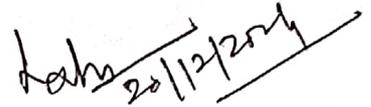
Tasks Assigned:

1. Departments to finalize their 5-year roadmaps and submit by the given deadline.
2. Sports in-charge to submit a proposal for necessary infrastructure upgrades.
3. Library staff to begin barcode labelling and maintain footfall registers.
4. English Department to draft the curriculum for the English-speaking course.
5. Website committee to complete updates before winter break.
6. Administration to procure the approved thermoses by the end of December 2024.

Meeting Adjourned: The meeting concluded with a vote of thanks to the chair. The next IQAC meeting will be scheduled in March 2025.



Principal
Govt. P G College Berinag



IQAC Coordinator

Co-ordinator
IQAC
Govt. P.G. College
Berinag

Third IQAC Meeting for Session 2024-25

The IQAC meeting, held on March 27-03-2025 in the IQAC, was chaired by the principal. The session began with an inaugural address by the IQAC Coordinator, emphasizing the importance of strategic planning for academic and institutional excellence. Key points included reviewing the action taken report of the previous meeting, held on 20-12-2024, discussing agendas like promotion of community services, Conduction of Annual Sports, proposal for upcoming Alumni Meet, updating the Library System, initiating an English-speaking program, updating the college website, Purchasing of several items for Library and class rooms, and finalizing ongoing departmental activities. Following members were present in the meeting:

1. **Principal- Chairperson**
2. Dr Lalit Singh- Coordinator
3. Dr J N Pant- Member
4. Dr Mahesh Chandra Vishwakarma-Member
5. Mr Lalit Chand- Member
6. Dr Vinita Tamta-Member
7. Ms Tanuja Tamta- Member
8. Dr Arun Kumar Yadav-Member
9. Mr. Naveen Pant- Member
10. Mr Kaushal Upreti

Agenda:

"Strategic Initiatives for Digital Learning, Community Engagement, and Institutional Development in the Next Quarter"

The following key points were discussed and decided during the meeting:

1. Review of Action Taken Report from the Previous Meeting.
2. Proposal for purchasing Tablets/Kindles to promote Digital Learning.
3. Purchase of an LCD projector scanner for library, Podium for Classrooms, Brass Water Bottle for Guests on special occasion, Mementos for Students.
4. Subscription of journals such as Pratiyogita Darpan, Chronicles, Janmat, Alochana etc for Library.
5. Commencement of an English-Speaking Program by English department.
6. To promote weekly community service (by staff members).
7. Promotion of structured model for inter-departmental competitions to encourage healthy competition, creativity, and teamwork among students.
8. Conduction of Alumni Meet.
9. Conduction of Annual Sports Event.
10. To promote Career Counselling Programme at least one program in three months.
11. Updating in College Website and Uniformity in Faculty Resume.
12. Implementation of Ongoing Departmental Activities.
13. Conduction of training program for Admin staff on documentation processes and official protocol.

14. Conduction of Orientation program for newcomers at UG level and farewell program for passing out batch at PG level.
15. Lopping of trees and report on renovation of campus/roof leaking will be done by Prangan Development committee.
16. Renewal of online journals and purchasing/subscription of online magazines will be done by Mr Kaushal Upreti.
17. Uniform Identity cards, from next semester, for all students/faculty members.
18. The work division in office will be carried out as a necessary task, which will be implemented by, office superintendent, Mr Naveen Pant.
19. Any Other Matters with Permission of the Chair.

Action Taken Report (ATR) from the Previous Meeting: The IQAC reviewed the implementation status of previous resolutions. Most initiatives were successfully executed, while a few are in progress. Members discussed challenges faced and suggested improvements for ongoing projects.

1. **Submission of Institutional Development Plan (IDP):** The Institutional Development Plan (IDP) of the college has been finalized and submitted to the Government of Uttarakhand for approval. The IDP includes strategic goals for academic growth, faculty development, research initiatives, infrastructure improvement, and student-centric programs. The IQAC is actively following up with the concerned authorities to expedite the approval process and initiate further work as per the proposed plan. As a significant outcome of the IDP submission, the college has received approval for the construction of a double-story examination hall covering approximately 2000 square meters. This facility will address the increasing need for adequate examination infrastructure, ensuring a comfortable and efficient environment for conducting university and competitive exams.
2. **Submission of Five-Year Roadmap by Each Department:** All academic departments have successfully submitted their five-year roadmap to the IQAC. These roadmaps outline departmental goals, academic and research priorities, infrastructure development, and student engagement initiatives. The IQAC has reviewed these plans, and recommendations for refinement and feasibility have been communicated to the respective departments. Follow-ups will be conducted to ensure timely execution of the proposed activities.
3. **Coaching Classes for Competitive Exams:** Special coaching sessions for competitive exams such as UPSC, SSC, and state-level entrance exams have been initiated. Faculty members have volunteered to take sessions, and external subject experts are being invited to enhance the quality of coaching.
4. **Enhancement of Sports Facilities:** The order of new sports equipment, including badminton, volleyball, and athletic kits, has been completed. By the end of the March 2025, we will get the same. In April 2025, annual sports is proposed to boost student participation
5. **Requirement List of All Departments:** Basic requirements of each department (Pen stand, Towel etc.,) have been procured.
6. **Purchase of Metallic Thermoses:** Metallic thermoses have been procured and distributed among faculty members and key administrative staff to encourage sustainable and eco-friendly practices within the campus
7. **Purchase of Yoga Mat:** Forty Yoga mat has been purchased to promote the Yoga culture in the campus.

8. Implementation of Departmental Activities: Maximum departments successfully conducted academic activities such as poster competition, essay completion, and student engagement programs. A consolidated report on departmental activities will be prepared at the end of the semester. Moreover, Value Added courses have been commenced by several departments

9. Setting a Goal for Barcode Labelling in Library: The process of barcode labelling has commenced in the library to improve book tracking and management. A significant portion of books has already been labelled, and the remaining work is expected to be completed by the end of the semester.

10. Initiation for Language Lab: The department of English has been actively working towards enhancing language proficiency among students by initiating the establishment of a Language Lab. Despite the absence of a strong outcome so far, consistent efforts are being made to develop this facility, particularly under the guidance of Dr. L.D. Mishra, Head of the English Department

11. Initiation of Motivational Movies: The department of History has commenced the initiative of showing the motivational films to students.

Resolutions Passed:

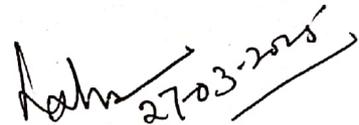
- The reviewed action points from the previous meeting were noted and approved.
- The new agendas were discussed, and the respective action plans were finalized

Conclusion: All initiatives have been successfully initiated, and ongoing activities will be regularly monitored to ensure timely completion.

Meeting Adjourned: The meeting concluded with a vote of thanks to the chair. The next IQAC meeting will be scheduled in June 2025.



Principal
Govt. P G College Berinag



IQAC Coordinator
Co-ordinator
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Govt. P.G. College
Berinag

Fourth IQAC Meeting for Session 2024-25

The Fourth quarter meeting of IQAC, held on 16 June 2025 in the IQAC, was chaired by the principal. The session began with an inaugural address by the IQAC Coordinator, emphasizing the importance of strategic planning for academic and institutional excellence. Key points included fostering academic excellence through enhanced teaching and learning strategies. This meeting aimed to evaluate current practices, identify areas for improvement, and propose innovative methods to ensure an engaging and effective educational experience for students. Following members were present in the meeting:

1. **Principal- Chairperson**
2. Dr Lalit Singh- Coordinator
3. Dr J N Pant- Member
4. Dr Ashwani Kumar-Member
5. Dr Mahesh Chandra Vishwakarma-Member
6. Dr Vinita Tamta-Member
7. Ms Tanuja Tamta- Member
8. Dr Arun Kumar Yadav-Member
9. Mr. Naveen Pant- Member

Agenda:

“Strategic Planning and Quality Initiatives for Academic Excellence in the New Session”

The following key points were discussed and decided during the meeting:

1. Review and Discussion of Action Taken Report from the Previous Meeting
2. Ensuring Uniformity in Faculty Profiles and Identity Cards for Faculty/Staff
3. Implementation of Biometric Attendance for PG and B.Ed. Students
4. Promotion of Monthly Career Counselling Programs
5. Standardization of Lecture Plans and Documentation of Lecture Details
6. Focus on Virtual Labs with Dedicated Training Sessions for Smooth Operations
7. Encouragement of Interdepartmental Activities for Collaborative Learning
8. Awareness Drive on Project/Dissertation/Survey for BA/B.Sc. Final Year Students
9. Establishment of a Language Lab to Enhance Communication Skills
10. Specificity and Monitoring in the Mentorship Program
11. Streamlining Data Requirements by the Admission Cell
12. Establishment of Microbiology and Plant Tissue Culture Facilities in the Botany Lab
13. Enrolment for Value-Added Courses During UG/PG First Year Admissions
14. Construction of Examination Hall with Efficient Design and Mechanism
15. Proposal Submission for Seminar Approval to the Directorate/Government
16. Best teacher award for each session

17. Submission of Departmental Program Details for the Upcoming Academic Session.

Action Taken Report (ATR) from the Previous Meeting: The IQAC reviewed the implementation status of previous resolutions. Despite completing most IQAC tasks, on-going classes, internal exams, finalising value-added courses at department level, and lab schedules have delayed some activities. Our commitment remains strong, and pending tasks will be prioritized post-exam season. Members discussed challenges faced and suggested improvements for on-going projects.

The following actions were taken based on the agendas discussed in the previous meeting:

Status of departmental on-going activities:

All departmental activities, including course completions, lab sessions, value-added courses, university exams, and pending works, have been successfully executed though university exams are still going on. This reflects the collective effort and commitment of faculty and staff to ensuring academic excellence and timely completion of responsibilities.

Proposal for purchasing Tablets/Kindles to promote Digital Learning.

The proposal has been approved and procurement process initiated with a timeline of one month for delivery.

Purchase of and Computers for IQAC & Office, LCD projector scanner for library, Podium for Classrooms, Chairs for Conference Hall, Brass Water Bottle for Guests on special occasion, Mementos for Students:

- Computers have been purchased and installed in the IQAC and Office.
- Brass water bottles and mementos have been procured for use on special occasions.
- Selection of Podiums has been finalized and by June 2025 we will get.
- Purchase of LCD projector and scanner has been initiated for library.

Subscription of Journals and Competitive exams books:

Online free journals and magazine subscriptions have been renewed by Mr. Kaushal Upreti moreover monthly subscription of Pratiyogita Darpan has been completed, and copies are now available in the library.

Conduction of Annual Sports Event: The Annual Sports Event was organized on 01-05-2025 & 02-05-2025, with active participation from students across disciplines.

Successful conduction of Value-added courses:

Value-added courses were successfully conducted by all departments except History and B. Ed., which faced scheduling challenges. Efforts are underway to ensure their implementation in the upcoming session.

Career Counselling Programs:

Successfully conducted a 12-day program from 24th March 2024 to 7th April 2025 under Dev Bhoomi Udhyamita Scheme.

Awareness about the student council role and guidance:

Awareness programs highlighting the roles and responsibilities of the student council have been successfully initiated. These programs are being conducted effectively under the guidance of designated mentors.

Lopping of Trees and Campus Renovation:

The pruning of trees and necessary renovations, including roof repairs, has been completed by the Prangan Development Committee. It will be done by the end of July 2025.

Work Division in Office:

The office superintendent, Mr. Naveen Pant, has implemented the work division plan effectively.

Orientation and Farewell Programs:

A farewell for PG graduates were organized successfully and orientation program for UG newcomers will be commenced from next academic session 2025-26.

Updating the College website:

The college website has been successfully updated, reflecting recent activities, departmental achievements, and executed events. This step ensures enhanced accessibility and better communication with stakeholders.

Promotion of Weekly Community Service (by Staff Members)

a weekly schedule has been implemented, and staff participation in community service activities has commenced.

Most of the agendas have been successfully executed, while a few are in progress with specific timelines. Continuous monitoring ensures timely completion of pending tasks.

Resolutions Passed:

- The reviewed action points from the previous meeting were noted and approved.
- The new agendas were discussed, and the respective action plans were finalized

Conclusion: All initiatives have been successfully initiated, and on-going activities will be regularly monitored to ensure timely completion.

Meeting Adjourned: The meeting concluded with a vote of thanks to the chair. The next IQAC meeting is scheduled to be organized in the month of September 2025 for new academic session.

Principal
Govt. P G College Berinag

[Handwritten Signature]
16/06/2025
IQAC Coordinator
Co-ordinator
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